



## **Outreach Coordinator to Underserved Populations**

Full Time Position

### **Job Description**

It is the responsibility of every ODVN employee to uphold the mission and purpose of this agency. The Ohio Domestic Violence Network advances the principle that all people have the right to an oppression and violence free life; fosters change in our economic, social and political systems and brings leadership expertise and best practices to community programs.

In addition, it is the expectation that all staff will communicate ethically and engage in providing excellent customer service. It is also an expectation that on the individual level all staff members will work to further their personal capacity to foster an environment of cultural inclusivity and sensitivity that is the foundation for all our work.

This job description defines areas for which an individual has primary responsibility and is not intended to limit the scope of the job in any way.

- Implement the activities of the VAWA grant including preparation and submission of all programmatic reports.
- Provide training and technical assistance to and develop resources for domestic violence programs on cultural competency, anti-oppression subject matter and underserved populations.
- Provide training and technical assistance on financial abuse and economic empowerment.
- Provide training through the ODVN Training Institute.
- Provide technical assistance and training to and develop resources for community groups serving underserved populations.
- Provide additional training to state agencies and allied professionals including law enforcement, prosecutors, and court personnel.
- Develop training for the E-learning platform
- Convene and facilitate the LGBTQI Task Force.
- Convene and facilitate advocacy and/or community based meetings to support services to underserved communities
- Perform other duties as assigned by the Training and Technical Assistance Director.

### **Qualifications:**

- Bachelor's degree.
- Strong written and oral communication skills.
- Strong organizational skills and ability to handle multiple tasks in a fast paced environment.
- Minimum three years experience in domestic violence field.
- Previous experience in training.
- Previous experience in training cultural competency/anti-oppression subject matter.
- Previous experience in meeting facilitation.
- Valid driver's license, access to own transportation, willingness and ability to travel statewide frequently, some national travel.

### **Salary and Benefits:**

ODVN offers a competitive salary, medical benefits, retirement plan and generous personal leave benefits.

### **Application Process:**

We encourage applicants from diverse groups to apply including, but not limited to African-American, Latina/o, Native American, Asian/Pacific Islander, and LGBT persons. We also welcome applicants from different national origins, religions, ages, & ability status.

Those individuals interested in the position should send a cover letter and resume by **June 30, 2017** to [info@odvn.org](mailto:info@odvn.org) (with "Outreach Coordinator" in the subject line) or mail to:

*Ohio Domestic Violence Network  
1855 E Dublin-Granville Rd, Suite 301  
Columbus, OH 43229*

**No telephone inquiries please.**

**EOE**