



Ohio Alliance to End Sexual Violence

**Position Description: Sexual Violence Prevention &
Public Health Initiatives Coordinator**

Ohio Alliance to End Sexual Violence (OAESV) is Ohio's members-based statewide coalition. OAESV strongly believes that there is power and strength in our collective voices. OAESV is committed to addressing the root causes of sexual violence. Eliminating sexual violence requires public awareness, outreach, and education in a comprehensive manner that illuminates the complex needs of survivors and shines a light on all forms of sexual violence. To that end, OAESV includes and accounts for diversity, equity, and the intersection of all forms of oppression and marginalization in its prevention and intervention efforts, and OAESV is survivor-focused. A primary function of the coalition is to ensure there is a continuum of timely, inclusive, and effective supports, services, and resources for all individuals who seek access because they have been affected by sexual violence. Thus, elevating and responding to the voices and needs of those impacted by sexual violence is paramount to OAESV's work.

The Ohio Alliance to End Sexual Violence (OAESV) seeks a full-time Sexual Violence Prevention & Public Health Initiatives Coordinator to provide evidence-based information and training on sexual assault prevention, community-level response, and public health initiatives to all OAESV members and stakeholders. Ideal candidates will have a solid understanding of the root causes of sexual violence and the need to increase Ohio's capacity to provide a trauma-informed, evidence-based, and age-appropriate curriculum for prevention of SV/IPV.

All applicants must be familiar and agree with OAESV's mission statement and philosophy regarding the elimination of sexual violence, anti-oppression, empowerment, inclusiveness, and social change.

As is the case with all positions on our team, the selected candidate will be expected to think outside of the box, to be solution-focused, and to find opportunity amid challenges. The ideal candidate will have vision, a positive attitude, high professional standards, and passion for the mission of OAESV. In addition, candidates should be politically savvy, outcome-oriented, and interested in being part of a progressive, mission-driven team. They should have a mind for strategic planning and work with intention and accountability.

OAESV MISSION: As Ohio's statewide coalition, OAESV uses an anti-oppression lens to advocate for comprehensive responses and rape crisis services for survivors and to empower communities to prevent sexual violence.

OAESV OBJECTIVES:

- End isolation of survivors and agencies working on their behalf
- Improve services and responses to survivors and all those impacted by sexual violence
- Increase public awareness about sexual violence
- Inform and shape public policy
- End sexual violence

POSITION OBJECTIVE: OAESV believes that ending gender-based violence requires a vested interest from all in transforming Ohio's prevention landscape. The Sexual Violence Prevention & Public Health Initiatives Coordinator is responsible for OAESV's community-level response to SV/IPV. With guidance from the Director, the Coordinator will lead OAESV's comprehensive violence prevention efforts, including establishing and maintaining collaborations with key community partners. The Sexual Violence Prevention & Public Health Initiatives Coordinator serves as a key provider of technical assistance and training related to sexual violence prevention, focusing on the dissemination of best practice methods which includes showing a direct link between prevention and response efforts to SV/IPV. This position will also be responsible for coordinating statewide prevention efforts, developing resources, and creating and maintaining communication forums for a variety of service providers, while serving as a key spokesperson and main point of contact for OAESV's prevention programs.

SALARY RANGE: \$45,000 to \$48,000 Annually, Commensurate with Experience

REPORTS TO: Director of Prevention & Public Health

ESSENTIAL DUTIES AND RESPONSIBILITIES

Training, Technical Assistance, & Education

- Collaborate with the Director of Prevention & Public Health to develop and provide sexual violence prevention trainings based on best practices and current research
- Provide on-site and in-depth consultation to State and Rape Prevention Education (RPE) funded prevention programs
- Create and conduct state-level trainings on sexual violence prevention (both in person and audio conference or webinar-based trainings) to Ohio Department of Health (ODH) funded rape prevention education programs, rape crisis centers, and other prevention projects, Training includes program planning, implementation, and evaluation
- Provide technical assistance through in person site visits across Ohio and individual consultation/coaching to ODH funded rape prevention education RPE programs, rape crisis centers, and other prevention programs as needed and appropriate
- Research best practices within the spectrum of prevention
- Facilitate meetings and identify training topics and presenters
- Assist in the continued development of a prevention track at OAESV's Annual Conference
- Contribute to statewide efforts related to sexual violence prevention and/or the mission and vision of OAESV, including participating in meetings, ad hoc groups, and taskforces and/or attend local and national trainings and meetings on issues related to Coalition work
- Participate in meetings, ad hoc groups, and taskforces and/or attend local and national trainings and meetings on issues related to Coalition work
- Design, implement, and conduct ongoing process and outcome evaluation for prevention strategies and project implementation
- Maintain continuous quality improvement and evaluation plans
- Upon Management request, review public and institutional policy for implications related to prevention/social change work and offer feedback for public policy advocacy efforts
- Build and maintain relationships with allied state partners
- Participate in general agency operations
- Participate in OAESV's meetings, retreats, and annual conference
- Represent OAESV in public awareness campaigns, coordinated associated outreach events, community education forums, meetings and other events
- Manage prevention contractors, consultants, and volunteers

Communications

- Create innovative prevention products
- Develop and write fact sheets, articles and reports, and other materials as requested
- Generate goals and proposals related to grants and complete evaluation reports as needed
- Develop and update prevention website content

- Evaluate, analyze, compile, and disseminate pertinent data related to training and technical assistance
- Gather and maintain statistical information for prevention programs
- Manage database of prevention specialists across Ohio, including RPE and non-RPE funded programs in a variety of settings (K-12, military, campus, healthcare, faith-based, youth, elder, culturally specific organizations, etc.).

General Support

- Provide supportive services for stakeholders, partners and coalition meetings by producing agendas and meeting minutes, as well as completing or producing other documents as needed
- Track agency statistics
- Perform other duties as necessary
- Adhere to the philosophy, policies, and procedures of OAESV

QUALIFICATIONS

- 2-3 years of experience working in anti-sexual violence or GBV work
- Degree in Public Health, Education, Social Work, or another relevant field preferred.
- Comprehensive knowledge of sexual violence primary prevention, social change theories, anti-oppression, public health models, and community mobilization strategies.
- Experience in providing training and presentations to a variety of stakeholders, such as allied professionals, government agencies, and community-based organizations
- Knowledge of or experience in campus prevention work
- Experience in prevention program development and implementation models
- Ability to successfully assist Director of Prevention & Public Health with reports and evaluations
- Familiarity with research and educational materials and forums
- Technical and educational writing skills combined with strong oral communication skills
- Ability to develop and maintain collaborative relations with a diverse group of individuals, organizations, and government agencies
- Ability to understand, build, and negotiate complex inter-organizational relationships
- Demonstrated dedication to the anti-violence movement, anti-oppression, social justice, and gender equity. A strong anti-oppression lens and commitment to social justice is required for the success of this position
- Excellent group presentation, facilitation, and event coordination skills
- Excellent interpersonal and communication skills
- Excellent organizational and project management skills
- Ability to set priorities in a shifting environment, work independently, and produce quality materials with minimal supervision
- Ability to plan, organize, and prioritize work in order to accomplish goals and meet deadlines
- Ability to work remotely as part of a team and to travel extensively

- Must be able to travel to various communities in and out of the state of Ohio with reasonable notice. Some visits may require overnight stays, preferably with a Valid Driver's License and Auto Insurance in State of Ohio
- Self-directed work ethic and effective time-management skills
- Bilingual or Multi-lingual preferred
- Proficiency of Microsoft Suite operating systems
- Ability to learn, design, and use internal systems of operation and data collection and online learning platforms; knowledge of various presentation software a plus

HOURS & LOCATION OF WORK

This is a full-time (40 hours/week), salaried, exempt professional position, requiring and offering flexible hours. Occasional evenings and weekends are required. As part of a statewide coalition, the Sexual Violence Prevention & Public Health Initiatives Coordinator may be based from a remote/home office anywhere in Ohio, with the ability to communicate regularly with OAESV staff and to travel extensively throughout the state as needed.

Ohio Alliance to End Sexual Violence is an equal opportunity employer. OAESV offers a robust and competitive compensation package to all eligible full-time employees, which includes, but is not limited to: vacation, sick, and self-care time. Employee will be eligible for medical, dental, supplemental insurance, group life insurance, and a 401k plan.

OAESV values diversity, equity, and inclusion in the workplace. OAESV values the importance of addressing issues of racism, homophobia, ableism, and other issues of oppression in order to make services accessible to all individuals regardless of race; color; sex; gender identity and expression; sexuality; national origin; religion; age; ethnic background; and social, economic, immigration, marital, physical, and/or mental status. People from historically underserved communities are strongly encouraged to apply.

Please submit cover letter and resume to www.oaesv.org/2021Application Please highlight any experience that specifically addresses the essential functions.

This position is funded with RPE and State funding.