



Ohio Alliance to End Sexual Violence

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## Position Description: Training & Technical Assistance Coordinator

Ohio Alliance to End Sexual Violence (OAESV) is Ohio's members-based statewide coalition. OAESV strongly believes that there is power and strength in our collective voices. A primary function of the coalition is to ensure there is a continuum of timely, inclusive, and effective supports, services, and resources for all individuals who have been impacted by sexual violence and want that access. We do this work through an anti-oppression lens.

The Ohio Alliance to End Sexual Violence (OAESV) seeks a full-time **Training & Technical Assistance (TA) Coordinator** to perform the day-to-day training and technical support for rape crisis centers and allied professionals, as well as statewide constituents. The Training & TA Coordinator must excel at providing in-person and virtual trainings; facilitating communication via email groups; and utilizing teleconference, web conference, and online training platforms to host trainings and meetings. This position requires excellent project management skills, strong interpersonal skills, and extensive travel after COVID clearance providing on-site technical assistance to OAESV members and allied professionals. A significant emphasis is on providing training and technical assistance to improve coordinated services and responses to survivors of campus sexual assault.

Our ideal candidate will share our passion and commitment to believing and supporting survivors, holding perpetrators accountable, and taking effective action to end sexual violence in Ohio. We also expect that all members of our team recognize that sexual violence and oppression are intricately linked, and are dedicated to grappling with the complexities of societal power and privilege in order to create an inclusive movement to end sexual violence. Candidates must be able to recognize personal biases and address them productively, as well as communicate effectively with a wide range of individuals, groups, and organizations.

All applicants must be familiar and agree with OAESV's mission statement and philosophy regarding the elimination of sexual violence, anti-oppression, empowerment, inclusiveness, and social change. Ideal candidates will have a solid understanding of the root causes of sexual violence. As is the case with all positions on our team, the selected candidate will be expected to think outside of the box, to be solution-focused, and to find opportunity amid challenges. The ideal candidate will have vision, a positive attitude, high professional standards, and passion for the mission of OAESV. In addition, candidates should be politically savvy, outcome-oriented, and interested in being part of a progressive, mission-driven team. They should have a mind for strategic planning and work with intention and accountability.

**SALARY RANGE:** \$42,000 to \$48,000 a year, commensurate with experience

**REPORTS TO:** Director of Training & Technical Assistance

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

### Training

- Conduct thorough assessments of rape crisis center training and TA needs
- Coordinate, design, and implement training for rape crisis centers and other community partners as needed
- Provide training to colleges and universities on improving coordinated services and responses to survivors of campus sexual assault
- Participate in the development of training, inclusive of content, format, and delivery
- Conduct on-site and virtual training to institutional representatives, rape crisis centers, funders, and other entities
- Maintain online and live training curriculum and LMS
- Participate in and present at regional meetings, webinars, OAESV's Annual Conference, and other events that provide training or continuing education to rape crisis center staff

### Technical Assistance

- Engage in regular communication with rape crisis centers and member agencies as needed
- Identify resources and materials
- Create and publish courses, toolkits, best practices, and training manuals
- Conduct follow-up to assess effectiveness of information provided
- Represent OAESV at meetings, conferences, and events as needed
- Provide individualized technical assistance and resources to colleges and universities, rape crisis programs, and member agencies to enhance the response to sexual violence
- Participate in state-level task forces and committees focused on issues impacting survivors of sexual violence
- Document training and TA provided
- Work closely with OAESV leadership in the strategic development of training programs

## **QUALIFICATIONS – Anti-Oppression Approach, Knowledge of Sexual Violence, and Advocacy Experience**

- 2-3 years of experience working in the anti-sexual violence field
- Demonstrated ability to work professionally, effectively, and collaboratively with law enforcement officials, prosecutors, advocates, and allied professionals on issues related to the needs of survivors of sexual violence
- Extensive experience, demonstrated skills, and aptitude with adult education, with an emphasis on virtual training platforms and engagement
- Demonstrated experience in managing and delivering trainings, preferably in a community-based agency and/or rape crisis center
- Knowledge of primary prevention principles
- Ability to facilitate, engage, and thrive in a virtual setting
- Excellent organizational, interpersonal, and communication skills
- Ability to work independently with minimal supervision and with others as a team member

- In depth knowledge of issues related to sexual assault response, advocacy and prevention, as well as rape crisis service standards and operations, included but not limited to advocacy within institutional settings, coordination community responses, and comprehensive prevention program
- Experience conducting research utilizing a wide range of sources including printed materials, internet, databases, and identification of alternative information sources
- Experience delivering in-person and virtual presentations to diverse audiences, including workshops and presentations
- Ability to maintain cooperative and professional relationships with rape crisis center staff, agency staff/board, consultants, contractors, allied professionals, and members of the public
- Demonstrated sensitivity to and knowledge of issues involved in working with diverse populations and organizations. Experienced in developing trainings in response to diverse needs
- Knowledge of anti-oppression and sexual violence intersections
- Extensive experience and knowledge of a multitude of different training platforms
- Experience providing training and technical assistance to victim service professionals
- Associate's degree in Criminology, Psychology, Social Work, or related field, OR equivalent professional experience; Bachelor's degree preferred
- Excellent written and verbal communication skills, and ability to produce quality materials in a timely fashion
- Ability to work remotely as part of a team, and to travel extensively throughout Ohio as needed
- Self-directed work ethic and effective time management skills

## HOURS & LOCATION OF WORK

This is a full time, salaried position (40 hours/week), requiring and offering flexible hours. Some evenings and weekends may be required. As part of a statewide coalition, the Training & TA Coordinator may be based from a remote office anywhere in Ohio, with the understanding that many meetings take place in rural parts of the state. Candidate must have the ability to communicate regularly with OAESV staff and to travel extensively throughout the state as needed, including for regular all-staff meetings.

OAESV offers a robust and competitive compensation package to all eligible full-time employees, which includes, but is not limited to: vacation, sick, and self-care time. [Employee will be eligible for medical, dental, supplemental insurance, group life insurance, and a 401k plan.](#)

Ohio Alliance to End Sexual Violence is an equal opportunity employer. OAESV values the importance of addressing issues of racism, homophobia, ableism, and other issues of oppression in order to make services accessible to all individuals regardless of race; color; sex; gender identity and expression; sexuality; national origin; religion; age; ethnic background; and social, economic, immigration, marital, physical, and/or mental status. People from historically underserved communities are strongly encouraged to apply.

Please submit cover letter and resume by visiting <http://www.oaesv.org/2022EmploymentApplication>. Please highlight any experience that specifically addresses the essential functions.