­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_County

Sexual Assault Protocol Team

Coordinating Agency

­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number

2018

**MEMORANDUM OF UNDERSTANDING**

The mission of \_\_\_\_\_\_ County Sexual Assault Protocol Team (CSAPT) is to coordinate and implement an interagency response to sexual assault victims which promotes consistency, respect, and cultural responsiveness. The participating entities herein share certain community goals and purposes when providing victim-centered care through medical, advocacy, law enforcement, prosecution, corrections, institutions of higher education, county and community human services, and other agencies. The team has been meeting regularly since YEAR and has created and updated its interagency response protocol X times since its inception.

In order for the CSAPT to fulfill this mission, participating agencies and organizations that respond to sexual assault victims must be active and engaged team members, and must make every effort to comply with the procedures set forth in the protocol as their resources allow.

Participating agencies signing this Memorandum of Understanding agree to fulfill the roles and responsibilities outlined here to the best of their abilities and as their resources allow.

Role of participating agencies & organizations

* Be committed to the victim-centered and offender-focused CSAPT protocol
* Maintain leadership support for the development and implementation of the interagency protocol and other goals of the team
* Ensure that the team meetings are a priority for their agency or institution and their representative
* Provide regular updates to agency leadership about the work of the team
* Actively support training and other information-sharing within the agency to ensure implementation of protocol throughout the agency
* Actively support the use of case consultation or case reviews to identify strengths and weaknesses of protocol or of implementation within the agency

Team member roles and responsibilities

* Be committed to the victim-centered and offender-focused CSAPT protocol
* Revise and implement written protocol
* Be versed in their agency’s role in sexual assault cases
* Be able to speak about the ability of their agency to fulfill obligations related to the multidisciplinary process
* Commit to regularly attend meetings and actively participate in discussions and subcommittees
* Identify and address relevant trends and gaps in services, with an emphasis on constructive problem-solving

**Authorized Signatures**

Authorized person for: \_\_\_\_ County Sexual Assault Protocol Team (CSAPT)

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Name, Title Date

Authorized person for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 (Agency/Organization)

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Signature Date

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