Health Access Project Coordinator
Full Time - Exempt Position (Temporary)

Job Description

It is the responsibility of every ODVN employee to uphold the mission and purpose of this agency. The Ohio Domestic Violence Network advances the principle that all people have the right to an oppression and violence-free life; fosters change in our economic, social, and political systems and brings leadership expertise and best practices to community programs.

In addition, it is expected that all staff will communicate ethically and engage in providing excellent customer service. It is also an expectation that on the individual level all staff members will work to further their personal capacity to foster an environment of equitable and inclusive work culture based on the vision, purpose and values of our Diversity, Equity, and Inclusion Strategic Action Plan, that is the foundation for all our work.

ODVN is looking for a passionate, committed person to help build an innovative new program that meets the health needs of domestic violence survivors. This position will be responsible for coordinating the ODVN CARE Mobile Advocacy program with pilot agencies to provide a model of community-based advocacy for DV programs across the state, focusing on the health needs of survivors and addressing social determinants of health. This position, with the assistance of the ODVN Health Access team will establish and coordinate a behavioral health program that provides timely access to trauma-informed, survivor-centered, and brain injury aware mental health services. Elements of this position will also include training and technical assistance response for local DV agencies and healthcare professionals.

This is a temporary position funded through The American Rescue Plan Covid-19 Testing, Vaccines, and Mobile Health Unit and funding is secured through September of 2025.

This job description defines areas for which an individual has primary responsibility and is not intended to limit the scope of the job in any way.

Primary Job Duties Include:

- Serve as the Project Coordinator of the ODVN Health Access project; an opportunity to work across systems with the ODVN Health Access team to building a structure of health access for survivors of domestic violence (DV), human trafficking, sexual assault, stalking and gender-based violence.
- Work closely with evaluators from The Ohio State University to build and execute an evaluation plan to measure the effectiveness of the Health Access project.
• Serve as a primary point of contact between ODVN, DV program partners, health care partners and The Ohio State University.
• Assist with the creation of guidance, policies and procedures related to health access including screening tools, sample policies, and educational materials for DV and health care programs.
• Co-facilitate trainings and respond to technical assistance requests to DV and health care agencies related to domestic violence, the CARE framework, mobile advocacy, healthcare, and trauma-informed care.
• Cultivate and maintain relationships with DV and health care partners.
• Cultivate relationships with agencies across the state working in brain injury, behavioral health, health care, and crime victim services.
• Coordinate mobile health services available to survivors seeking services through domestic violence programs who need access or referrals to health or behavioral health providers.
• Coordinate a statewide behavioral health access project that recruits, identifies and trains behavioral health providers in domestic violence, trauma-informed approaches, and brain injury.
• Assist with data collection and evaluation between DV and health care project partners.
• Oversee budget and invoicing between ODVN and contracted partners.
• Write and submit required grant reports.
• Performs other duties as assigned by the Director of Mobile Advocacy and Meaningful Access.

Qualifications:

• 3-5 years relevant experience in the field of domestic violence, sexual violence, stalking, human trafficking, advocacy – including mobile advocacy, community collaboration, multi-agency collaboration, data collection and program evaluation, anti-oppression or social justice work, or any combination thereof.
• A bachelor’s degree or at least 3-5 years of experience in a domestic violence program.
• Knowledge of behavioral health and/or brain injury with survivors of domestic violence.
• Project management experience with a background in needs assessment, program planning and implementation, data collection and program evaluation.
• Experience with managing budgets and invoices.
• Demonstrated strong writing skills.
• Demonstrated commitment to survivor-centered advocacy and social justice.
• Demonstrated strong organizational skills.
• Demonstrated ability to handle multiple tasks and work independently.
• Proficiency in Excel, Word preferred.
• Valid driver’s license, access to own transportation, and a willingness and ability to travel extensively across Ohio for trainings and meetings with occasional out-of-state trips.

Compensation: ODVN offers highly competitive salaries based on experience, a generous benefits package including partially paid health insurance for employees and their children; other health insurance policies at low costs to employees such as dental and vision, an ODVN paid life insurance,
short term and long term disability; Health Savings Account, employer contributions of up to 9% to a retirement plan after one year of employment; and a generous and flexible accrued paid time off benefit.

The starting salary for this position will begin at $50,000, depending on experience.

**Location:** Columbus, Ohio and statewide with potential for remote teleworking to be determined. Candidate must reside in Ohio.

**Application Process:** We value a diverse workforce and an inclusive culture. ODVN encourages applications from all qualified individuals without regard to race, color, religion, gender, sexual orientation, gender identity or expression, age, national origin, marital status, citizenship, disability, or veteran status.

**To apply:** Please submit a resume with a cover letter or equivalent, to Emily Kulow at emilyk@odvn.org. Please do not submit anything by mail. No telephone inquiries please.

The review of applications will begin immediately. Scheduling of initial interviews of first round candidates will begin the week of August 28, 2023, progressing until a qualified applicant is hired.

**ODVN is an Equal Opportunity Employer**

ODVN recognizes the relationship between domestic violence and oppression. Thus, it is committed to becoming an exemplary diverse, equitable and inclusive organization by:

- Welcoming diverse people and perspectives
- Focusing on areas of inclusion via advocacy, training and leadership

Ohio Domestic Violence Network
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