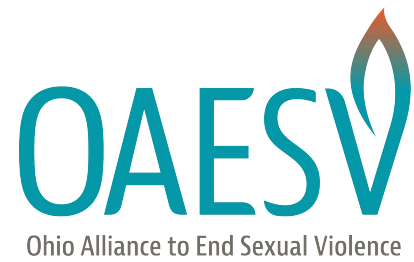


Ohio Alliance to End Sexual Violence



Request for Proposal: Evaluation Contractor for Health Equity Assessment

Deadline for Submission: October 1, 2023

Follow Up Interviews: Starting October 5, 2023

Purpose:

The purpose of this Request for Proposal (RFP) is to solicit proposals from consultants experienced in providing program and project evaluation to support the Ohio Alliance to End Sexual Violence (OAESV) in the implementation of a CDC-funded grant. This project is focused on implementing an internal health equity assessment on OAESV's prevention services and developing a set of action plans in partnership with statewide stakeholders.

This consultant will work closely with the Director of Prevention and Public Health, the Sexual Violence Prevention and Public Health Initiatives Manager, and other OAESV staff beginning October, 2023 and ending in April, 2024.

OAESV Values and Approach:

The Ohio Alliance to End Sexual Violence is a statewide coalition that supports rape crisis centers around the state of Ohio.

Our Mission:

As Ohio's statewide coalition, OAESV uses an anti-oppression lens to advocate for comprehensive responses and rape crisis services for survivors and to empower communities to prevent sexual violence.

Our Vision:

That the State of Ohio will be free of sexual violence.

Our Objectives:

- End isolation of survivors and agencies working on their behalf
- Improve services and responses to survivors and all those impacted by sexual violence
- Increase public awareness about sexual violence
- Inform and shape public policy
- End sexual violence

Scope of Services:

- The main outcome involves supporting OAESV in researching, selecting, adapting, implementing, and analyzing results from a primary prevention capacity assessment.
- Provide support in researching capacity assessment templates/models/surveys and providing recommendations for the method of assessment that will fulfill set outcomes.
- Lead the distribution and implementation of the capacity assessment, working closely with the Director of Prevention and Public Health at OAESV and its stakeholders.
- Participate in regular calls with the Director of Prevention and Public Health throughout the contract period.
- Assist OAESV in meeting evaluation grant deliverables outlined in OAESV's grant with the Centers for Disease Control and Prevention.
- If time and budget allows, supporting and participating in creating a list of recommendations and action steps to address gaps in capacity, in partnership with statewide stakeholders and partners.
- If time and budget allows, supporting OAESV in creating internal evaluation processes to continue evaluating internal capacity for primary prevention services.

Qualifications:

- Knowledge of the Sexual Violence Movement and sexual violence primary prevention;
- Knowledge of public health models and health equity
- Creative and culturally responsive approaches to evaluation;
- Background in evaluation through work or educational experiences

A Note to Potential Contractors:

*Studies have shown that women, trans, non-binary folk, and BIPOC are less likely to apply for opportunities unless they believe they meet every single one of the qualifications as described in the description. We are committed to building a diverse and inclusive conference that highlights many perspectives and lived experiences. **We encourage you to apply even if you feel like you don't fit 100% of the technical requirements.***

Compensation

OAESV is seeking a contracted evaluation consultant to provide the above listed services from October 2023 through April 2024. Compensation will be for approximately 430 hours at \$93/hour.

Evaluation Criteria:

In awarding a contract for evaluation services, OAESV will consider a number of factors which should all be covered in the proposal and include:

1. The extent to which the applicant's experience and interests align with the needs of OAESV and the specific evaluation project;
2. An understanding of the Sexual Violence Movement and sexual violence prevention;
3. Qualifications and experience of consultant in providing evaluation services and working with nonprofit organizations;
4. Availability for work to be conducted October 2023 – April 2024; Ability to travel within Ohio for action planning in the spring is preferred;
5. Evaluation writing sample;
6. Based on OAESV's commitment to anti-oppression and ensuring inclusion and diversity in our partnerships, we also will evaluate applicants based on consultant's diversity commitments/actions and organizational make up;
7. Cost of services, including staff time, materials, travel, administrative/clerical, overhead and other out-of-pocket expenses.

Application Process & Procedures:

Please provide a complete response to this RFP

Executive Summary (1 page)

- A brief Executive Summary

Technical/Management Capabilities (2-3 pages)

- A description of the applicant's approach to evaluation.
- Credentials and qualifications, including references from past organizations.
- Information about the applicant's organizational commitment to gender and race equity and a statement that the applicant/firm has not been the subject of a formal complaint alleging race or gender discrimination in the past 10 years. If a formal complaint has been alleged, please provide details of the allegation and the outcome of such formal complaint.

Evaluation Plan

Writing sample of an evaluation plan.

If selected to a short list, please be prepared to present your evaluation plan and answer interview questions by the review team from October 5-October 13, 2023. This meeting will take place via Microsoft Teams.

Proposal Submittal Procedures: Applicants must submit one (1) electronic copy of the proposal. Please note that OAESV will not return any proposals it receives and will not reimburse applicants for any costs they incur in developing their proposals.

Send any questions as well as completed applications, by October 1st to Caitlin Burke at cburke@oaesv.org.

RFP Timetable

- Proposals due October 1, 2023
- Presentation and interview October 5-13, 2023
- Award Date & Contract finalization: October 2023